

Mission Bend Elementary

16200 Beechnut Street
Houston, TX 77083
Phone: 281-634-4240
Fax: 281-634-4250



MISSION BEND ELEMENTARY

Campus Focus: Ensuring all students are growing by providing intentional guided and small group instruction.

Mission: Mission Bend Elementary exists to educate all students to the highest levels of academic achievement, to enable them to reach and expand their full potential, and to prepare them to become productive, responsible, creative, and compassionate members of the community.

Vision: Mission Bend Elementary will build an inspiring culture of learners through purposeful collaboration, differentiation, and self-reflection that promotes community, staff, and student growth

*The FBISD definition states that “**Differentiated Instruction** is a set of decisions that brings learning within the reach of each student.”

Marshals Make It Happen!

WE ARE EXCITED! Each new school year provides opportunities to make many important decisions. Every decision made has been, and will continue to be, made with the best interest of the children in mind. Your support is always appreciated and welcomed. **Please join our PTO and the VIPS program!!** We look forward to 100% participation.

We eagerly anticipate the partnership between home, school, and community.



2022 - 2023 Instructional Calendar

August

2-3 District Professional Learning Day
4-5, 8 Professional Learning Day
9 Teacher Work Day
10 First Day of Classes 1st Semester
Beginning of 1st Nine Weeks

September

5 Holiday/Labor Day
22 Elementary Parent Conf. & Early Release
23 Professional Learning Day/No Students

October

7 Early Release - All Students
End of 1st Nine Weeks
10 Holiday
11 Beginning of 2nd Nine Weeks
31 Professional Learning Day/No Students

November

21-25 Holiday/Thanksgiving Break

December

13-16 Exams
15 Early Release - MS/HS
16 Early Release - All Students
End of 1st Semester/End of 2nd Nine Weeks
19-23, 26-30 Holiday/Winter Break

January

2 Holiday/Winter Break
3 Professional Learning Day/No Students
4 Professional Development (4 Hours)
Teacher Work Day (3.5 Hours)
5 First Day of Classes 2nd Semester
Beginning of 3rd Nine Weeks
16 Holiday/Martin L. King, Jr. Day

February

16 Early Release - All Students
17 Professional Learning Day/No Students
20 Holiday/Inclement Weather Make-up Day

March

10 End of 3rd Nine Weeks
13-17 Holiday/Spring Break
20 Beginning of 4th Nine Weeks

April

7 Holiday
10 Holiday/Inclement Weather Make-up Day

May

22-25 Exams
24 Early Release - MS/HS
25 Early Release - All Students
Last Student Day/End of 2nd Semester/
End of 4th Nine Weeks
26 Teacher Work Day
29 Holiday/Memorial Day
TBD Graduation

July

3-7 District Offices and Campuses Closed

KEY

- District Professional Learning
- Professional Learning - No Students
- Professional Development - Half Day
- Teacher Work Day - No Students
- First Day of Semester Classes
- Beginning/End of Nine Weeks
- Exams
- Holiday
- Early Release - ES
- Early Release - MS & HS
- Inclement Weather Make-up Day

This Calendar Reflects the Following	ES	MS	HS
Total Days of Instruction	175	175	175
Total Teacher Contract Days	187	187	187
Operational Minutes per Full Day	435	435	435
Operational Minutes per Early Release Days	240	270	245
Total Operational Minutes Pre-Waiver	75150	75135	74985
Waiver Minutes for Professional Learning	1800	1800	1800
Total Operational Min. w/ Approved Waivers	76950	76935	76785
Bank of Operational Minutes	1350	1335	1185

HB 2442 requires a minimum of 75,600 operational minutes with any applicable waivers and at least a minimum bank of 840 operational minutes. The bank of operational minutes can be used in the event of bad weather and other issues of health and safety. FBISD reserves the right to revise the calendar, pending Board approval, to meet the minimum required operational minutes each year.

S M T W T F S

August 2022

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022

			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022

			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				

December 2022

			1	2	3		
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

January 2023

1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

S M T W T F S

February 2023

			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28					

March 2023

			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

April 2023

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

May 2023

			1	2	3	4	5	6
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31					

June 2023

				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30			

July 2023

								1
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31							

1st Semester Grading Period 84 Days

1st Nine Weeks	8/10 - 10/7	41
2nd Nine Weeks	10/11 - 12/16	43

2nd Semester Grading Period 91 Days

3rd Nine Weeks	1/5 - 3/10	44
4th Nine Weeks	3/20 - 5/25	47

Cultural and religious observances of families in FBISD can be accessed on the [Diversity Calendar](http://www.fbisd.com/diversity) at www.fbisd.com/diversity.

Board Approved 1/24/2022

INFORMATION AND REMINDERS

SCHOOL HOURS

Instructional hours are 8:10 am - 3:25 pm Monday through Friday.

8:00 a.m.

Breakfast ends.

8:10 a.m.

Tardy Bell – Instruction begins in all classrooms.

10:00 a.m.

Attendance is recorded.

3:25 p.m.

Dismissal begins.



LUNCH TIMES: You may eat lunch with your child on Monday, Wednesday, Thursday, or Friday. The Building is closed to visitors on **Tuesdays.**



Grade Level	Lunch Times	Recess Times
Pre-Kindergarten	10:30 a.m. – 11:00 a.m.	11:00 a.m. – 11:30 a.m.
Kindergarten	10:00 a.m. – 10:30 a.m.	10:30 a.m. – 11:00 a.m.
1 st Grade	11:00 a.m. – 11:30 a.m.	10:30 a.m. – 11:00 a.m.
2 nd Grade	11:30 a.m. – 12:00 p.m.	11:00 a.m. – 11:30 a.m.
3 rd Grade	12:30 p.m. – 1:00 p.m.	1:00 p.m. – 1:30 p.m.
4 th Grade	1:00 p.m. – 1:30 p.m.	1:30 p.m. – 2:00 p.m.
5 th Grade	12:00 p.m. – 12:30 p.m.	11:30 a.m. – 12:00 p.m.

Breakfast and Lunch

All students enrolled at Mission Bend Elementary will receive free breakfast and lunch for the school year. All parents will need to complete the Online Free and Reduced Meals Application on the FBISD website. More information will be provided during Meet the Teacher Night and Open House Night.

ARRIVAL

School doors open at 7:30 a.m. Your child should not arrive before 7:30 a.m., as the doors are locked, and there is no supervision until that time (unless they are enrolled in the Extended Day Program).

We ask that parents say their goodbyes at the front office area before 8:00 a.m. The only exception is when parents will be allowed to walk their children back to their classroom on the first day of school. We appreciate and welcome parents on our campus, but we ask that you allow the teachers to transition and prepare for the day. If you need to speak with your child's teacher, you can leave a written or phone message for them to schedule a conference. Teachers are unable to conference in the morning as students arrive and prepare for class.

Our goal is to ensure our students' safety during morning arrival. Parents should drop off students either in the front-drive or on the Beechnut side for entrance by the cafeteria. If you have a scheduled conference or need to walk your child in, you must park your car in the front visitors' parking spaces or the parking lot off Beechnut and report to the front office.

TARDIES

Class instruction begins at 8:10 a.m. for all students. The first bell for students to transition into their classroom rings at 8:00 a.m. This time allows for teachers to welcome students into their classrooms and prepare them for the day.

It is very important for students to arrive at school early so that they can complete their morning routines prior to the tardy bell at 8:10 a.m. Students who are not in their classrooms by 8:10 a.m. will be marked tardy. The cafeteria doors are locked at 8:05 a.m. and breakfast ends at 8:00 AM. **DO NOT drop off tardy students at any entrance as parents must escort tardy students into the front office and sign the tardy pass which the child will use to enter the classroom.** When students are tardy, they interrupt the classroom activities, get their day off to a poor start, and can affect academic progress. We encourage you to have students at school by 7:50 a.m. each day so they can prepare for the day and not be tardy to class.

Students who accumulate excessive tardies during the school year will receive notification letters from the school in the mail and may face disciplinary actions such as lowered conduct grades on the report card or other consequences.

LUNCH

Each grade level has a 30-minute lunch period to eat, build relationships, and socialize with his/her peers. We welcome parents to enjoy lunch with their children if they choose. During the first week of school, we want new or returning students to become familiar with all the routines and procedures. For this to be successful, we need the students to work on being independent and have practice doing this themselves. **During the first week of school, visitors will be unable to have lunch with their students.** However, beginning with the second week of school we will allow parents, grandparents, etc. to have lunch with their children. Parents will have a designated parent lunch table and are expected to sit at the parent table with only their child during the lunch period. Parents may not bring or share lunch with children other than their own. Parents are expected to sign in and out at the front office and exit the building by only using the front office entrance/exit doors.

Please ensure your child has everything they need, as we will not be receiving items to drop off to class or the cafeteria.

Special Attention:



Due to the health concerns of students with severe food allergies, parents are encouraged to refrain from sending nuts or peanut butter food items to school.

SNACKS – Eat healthy, Nutrition counts!

Healthy snacks are encouraged during instructional time to help refuel your child for learning. We encourage each child to bring a **healthy snack**. Healthy snacks include such items as goldfish, granola bars, crackers, fruit, and water. Candy bars, hard candy, gum, potato chips, red fruit punch/juices, or sodas will not be allowed during snack time. **We prefer that hot chips are not brought to school at any time.** Due to the health concerns of students with severe food allergies, parents are encouraged to refrain from sending nuts or peanut butter food items to school.

BIRTHDAY CELEBRATIONS

- Birthdays are acknowledged in a class by teachers and on our morning announcements daily. Students may bring party invitations but must invite everyone in the class (or all boys or girls) as appropriate. **The teacher will only accept invitations to be sent home in the Tuesday folder.**
- Per district policy, birthday celebrations are allowed at school but may not be shared during lunch. Only **store-bought food products are acceptable**, provided by the parent or grandparent. They may be shared on or near the child's birthday during the last 5 minutes of classroom instruction. Please keep in mind that we have several students with food allergies. For this reason, **products containing peanuts or manufactured on equipment that processes peanuts are prohibited.** In addition, **we request that mini or single-serving items** be provided to maximize instruction time.
- **Balloons and party decor are prohibited.**
- If you **do not** wish for your child to participate or be provided a birthday treat by classmates during birthday celebrations at school, please send a written note to your child's teacher with your specific request. Our teachers have been provided a list of students with food allergies, but your letter will be kept on record for substitutes. (See page 115 in FBISD Parent Handbook)



RECESS

Recess is very important to students. The first part of the recess will be structured recess. Some grade levels may have their class walk laps for seven minutes or engage in structured physical activity during this time.

MEDICATION AT SCHOOL

All medication should be given, whenever possible, by the parent at home. If medication must be given at school, it must be furnished by the parent and kept in the clinic. Students may not carry medication, including non-prescription medicines, with them or administer it to themselves or others without prior permission from the principal and school nurse. Students may not bring medications onto a school bus or into the school to give to the school nurse. **It is the parent's responsibility to deliver and pick up all medications from the school.**

Medication (prescription and non-prescription) not picked up by the end of the last day of classes for the school year will be destroyed.

MBE Teachers, Outclass Times, Conference Times, and Intervention/Enrichment Times			
Grade	Teachers	Outclass/Conference Time	Intervention/Enrichment
Pre - Kindergarten	2 Teachers	1:55 – 2:40	
Kindergarten	2 Teachers	1:55 – 2:40	11:00 – 11:45
1 st Grade	3 Teachers	12:15 – 1:00	9:00 – 9:45
2 nd Grade	3 Teachers	1:05 – 1:50	9:50 – 10:35
3 rd Grade	2 Teachers	10:55 – 11:40	11:45 – 12:30
4 th Grade	3 Teachers	9:15 – 10:00	2:00 – 2:45
5 th Grade	3 Teachers	10:05 – 10:50	12:30 – 1:15
Outclass	4 Teachers	2:45 – 3:30	
Interventionists	2 Teachers	2:45 – 3:30	
Special Education	4 Teachers		

Absences/Attendance:



When your child is absent, they must bring a written excuse within **five school days** of the absence. An absence will be unexcused if a note is not brought to school within these five days. The letter must include the full name of the student, date(s) of absence, the reason for absence, teacher’s name, grade level, and parent signature. **Attendance notes should be emailed to the attendance clerk, Ada Nerio, at ada.nerio@fortbendisd.com.** Please include the homeroom teacher in the email to keep them informed. Emails will only be accepted from the email address on file in Family Access. Students are allowed to make up work upon return to school. See FBISD policy for makeup work.

After three unexcused absences, students will receive a letter from the FBISD Truancy Department. For exemptions, refer to FBISD Student/Parent Handbook, which includes documented health care appointments for the students, including, but not limited to, required screenings, diagnosis, and treatment for Medicaid eligible students. See policy in the district handbook. (Texas Education Code 25.093-25.095). For more information, refer to FBISD Student/Parent Handbook.

Note: Family/individual vacations/visits scheduled during regular school days are not excusable absences or extenuating circumstances. These absences will be counted as unexcused absences regardless of the number of days missed.



DRESS CODE

Here are a few reminders in regard to district student dress and grooming. Please review the FBISD Student/Parent Handbook for more detailed information. Here are some of the most common infractions we see at school:

- **Hair Requirements**
 - No extreme haircuts.
 - Hair should be neat, clean, and well-groomed. Hair should be worn in a style and color that is not distracting.

- **Hats/Hoodies**

Unless your child has earned the privilege of wearing their favorite hat for good behavior, students may not wear hats in the building. Students will be asked to remove them. Those that consistently violate the policy will be referred to the office.

- **Flip-Flops**

Safety concerns prohibit elementary students from wearing these. Parents will be called to bring appropriate shoes. Flip flops do not allow for play during recess or gym class. Tennis shoes and closed-toe shoes are encouraged. Students will not be allowed to wear lit (light-up) shoes or “skate” shoes that distract the learning environment.

- **Shorts/Tank tops/Leggings**

Shorts should be worn at mid-thigh for girls and boys. Halters, bare midriff, and bare backs are **not allowed**. The nurse will contact parents and inform them of any dress code violation. This will allow for the parent to bring a change of clothes. If not possible, the clinic will provide an oversized shirt to wear. Please return the item on the following day. No tight pants/leggings may be worn unless under a dress, skirt or tunic.

- **Appropriateness**

Tight tops/bottoms, revealing shirts/blouses, jeans with intentional holes or other clothing that is deemed inappropriate by the administration or a designee will not be allowed on campus.

SAFETY PRECAUTIONS:



Since the safety of your child is the highest priority, we ask that you follow these procedures:

1. Parents may designate other adults to pick up their children. **These selected adults must be listed in Skyward.** The adult will be asked for proof of identification at the front desk and must clear the school security system – Raptor. Please ensure you maintain your dismissal tags. If you misplace your tag, please stop by the front office for a new tag. Remember to bring your ID.
2. Each child should have a standard way to go home as stated on the “How Will I Get Home?” form. The stated method of going home will be followed **UNLESS** the teacher has written consent from parent/guardian stating a change. When needed, a “rainy day plan” should be communicated to the student. A “rainy day plan” is a must for all walkers and bikers during severe weather.
3. At times parents may need to change the standard way that their students go home. When this occurs, Parents may change the mode of transportation for their student by emailing the classroom teacher and the campus district aide, Maricela Gomez at Maricela.gomez@fortbendisd.com no later than 12:00 P.M. on the day that the change is needed.



DISMISSAL

Students must be picked up promptly at 3:25 p.m. We do not have staff to supervise students after dismissal. However, you may register (for a weekly fee) your child in the Extended Day Program. Contact our Extended Day Director for additional information at (281) 634-5095. Students are not permitted in the classroom areas after dismissal. Please **do not** bring your child back to school to get forgotten homework or class work.

With a written note and proper identification from parents, students may be released early from school. However, **there will be NO early release of students after 2:45 p.m.** Dismissal procedures are underway at this time and it becomes very difficult to interrupt the process by calling students out of class. Parents wanting to pick up their children from school early should plan to do so before **2:45 p.m.** Students will be held in their classrooms until the parent arrives. Your child will not be permitted to sit in the front office or go outside and wait for you. **Parents are not allowed to walk up to the campus to pick up a child unless they are checked out through the front office.**

All students will receive a backpack tag with dismissal information.

DISMISSAL for Car Riders/Carpool, Walkers, and Day Care Vans

As safety is our highest priority, **it is imperative that the mode of dismissal for your child(ren) is communicated in writing via the “How Will I Get Home?” form, and that you follow dismissal procedures for your child(ren).** Every parent’s cooperation with our dismissal process is necessary for us to prevent any child or staff member from being injured or placed into a compromising safety hazard.

CAR RIDERS:



All car rider/pool students will receive a **HANGING CAR TAG** to hang from the rearview mirror with the number facing forward when picking up their child. Please remember to display the number and to stay in your car. Your child will be brought to you. If the driver does not have a hanging car tag, he/she will need to come into the school with identification and sign the child out to be released. He/she must be listed in Skyward as an emergency contact. No exceptions.

If you indicated that your child is to be a car rider or carpool then **YOU MUST BE IN A CAR TO PICK THEM UP.** Adults are not allowed to pull children from the dismissal areas due to Safety Issues.

- **K, 1st, and 2nd Grades (Numbers 001 -299)** – are picked up and dropped off at the Main Entrance (Soneto).
 - ❖ **CARPOOL** – are picked up at the Main Entrance (Soneto). Carpool are K to 2nd-grade students who have siblings in upper grades or ride with a family friend.
- **3rd, 4th, and 5th Grades (Numbers 300 -450)** – are picked up and dropped off at the Beechnut entrance.

WALKERS:



Parents must wait across the street to pick up their children. **Parents may not wait at the bike rack, by the tree, or at any of the exit doors of the school.** Parents are not permitted to park in any parking lot or on the street to pick up their child(ren) during the school-wide dismissal process.

If you need to pick up your child by car, we will gladly place them in the car rider lines to be picked up and issue them a car rider tag. **Parents in the car line must not leave their car unattended.**

All Walkers will receive a WALKER TAG. Pre-K, and Kindergarten Walkers will use their WALKER TAG daily. Parents of Pre-K and Kindergarten will need to have the tag in hand for a staff member to hand Pre-K and Kindergarten students off to them. Grades 1-5 will use their tag for rainy days, bad weather, and Award Ceremonies.

Walker Tag Colors: Pink for Beechnut; Yellow for Soneto; Teal for Lobera.



Walkers dismiss at the following locations:

- **BEECHNUT (PINK Tag):** Teachers will accompany students out through the cafeteria doors, down the sidewalk, and all the way to the stop sign. **Students and teachers will walk to the crossing guard to be walked across the street by the crossing guard.**
- **SONETO (YELLOW Tag):** Teachers will supervise the students out of the building and walk on the gravel sidewalk inside the school fence, up to the crossing area at the first stop sign.

Students who walk through the park will cross with the crossing guard at Beechnut and Soneto and walk along the east Soneto sidewalk to the park. No one will be able to pick up students by the bike rack, tree, or back door of the school.

- **LOBERA (TEAL Tag):** Teachers will walk the students out of the building, in front of the GYM, through the grassy area up to the first stop sign. Parents can meet students on Lobera Drive.

BAD WEATHER DAYS:



All walkers and bike riders will be released from the cafeteria, at the Beechnut entrance, on rainy or bad weather days. Parents are allowed to walk up to the entrance with the walker tag to receive the student. All walkers and bikers will be issued one Walker Tag to be used on bad weather days for the car or walk-up pick-up.

****DO NOT Discard the Walker Tag as it will be used for rainy days, bad weather, and Award Ceremonies.**

Walker Tag Colors: Pink for Beechnut; Yellow for Soneto; Teal for Lobera.

If a rainy-day tag is not presented at the Beechnut entrance, the parent must come inside to show their ID and sign out their student at the office. If Rainy Day Dismissal is called, ***Walkers will be released after 3:30 pm, if the weather permits.***

If tags are lost or misplaced, Parents will need to come to the office with their ID to receive the Car or Walker Tag replacement.

Safety is the Highest Priority! All rainy-day decisions are currently being made based on the following decisions. If any of these concerns suddenly happen at any time before dismissal, the rainy-day procedure will be announced. Parents will be immediately notified through Blackboard.

1. Moderate to severe rain is present.
2. Anytime lightning occurs.
3. Weather Watches or Warnings are issues for Fort Bend County.

DAYCARE VANS:



Daycare students are picked up at the Beechnut entrance by the daycare vans.

BUS CONDUCT AND DISCIPLINE:

Students are expected to assist District staff in ensuring that buses remain in good condition and that transportation is provided safely. When riding in District vehicles, students are held to behavioral standards established in the Student/Parent Handbook and the **Student Code of Conduct**.

Students must:

- Always follow the driver's directions.
- Enter and leave the bus or van in an orderly manner at the designated stop.
- Keep feet, books, and other objects out of the aisle.
- Not deface the bus, van, or its equipment.
- Not put head, hands, arms, or legs out of the window.
- Not hold any object out of the window or throw objects in or out of the bus or van.
- Not possess or use any form of tobacco product on school vehicles.
- Observe all usual classroom rules.
- Be seated while the vehicle is moving.
- Fasten seat belts when available on any vehicle.
- Wait for the driver's signal upon leaving the bus or van and before crossing in front of the vehicle.

When students ride in a district van or passenger car, seat belts must always be fastened.

Misconduct on buses or at bus stops will be punished in accordance with the **Student Code of Conduct** and the Consequences Chart found in the Student/Parent Handbook. Bus-riding privileges may be suspended as determined by an administrator.

LOST AND FOUND

Lost items will be kept by the student's teacher or in the cafeteria near the stage. Throughout the year attempts will be made to lay out lost jackets, coats, etc. on the stage for students to view and claim. At least twice a year (December and May), lost clothing and student items that are not claimed will be donated to the needy. Notification will be sent to parents prior to the donation so that efforts can be made to claim your child's lost items.

TEXTBOOKS – Lost or Damaged

Once the textbook or Library book has been checked out to a student, the student is responsible for the book. Books should be treated with care. A student who is issued a damaged textbook should note the damages on the Textbook Conditions Check Form and report the damage to the teacher immediately upon receipt of the textbook. Any student failing to return a book issued by the school forfeits the right to free textbooks or Library books until the book is returned or paid for by the student and/or parent. If books are lost or damaged, the parent/legal guardian of the student will be held financially responsible.

TELEPHONE USE

The office staff will take telephone messages for students in the case of an EMERGENCY. To avoid unnecessary phone calls, please make sure your child knows how he/she will be getting home *before* leaving for school in the morning and check to see that your child has his/her lunch and/or classroom materials. Students will not be permitted to call home. Students using cell phones during instructional time will have phones confiscated by the teacher. Parents may collect the cell phone in the front office.

TOYS AND OTHER NON-INSTRUCTIONAL ITEMS FROM HOME

Students are not allowed to bring toys or similar items from home unless for reward purposes with staff permission. These toys disrupt the learning environment, but also run the risk of getting lost. Staff members do not have time to investigate the loss of these items. If your student brings a toy or other similar item to school and it is confiscated, the teacher will hold onto it until the parent comes to the school to retrieve it. At the end of the semester, any items will be donated or disposed of, if appropriate.

BEHAVIOR:

MBE is committed to providing a supportive climate and safe learning environment for students to own their learning and behavior. To achieve this, MBE uses the Student Ownership of Behavior Framework which includes the following components:

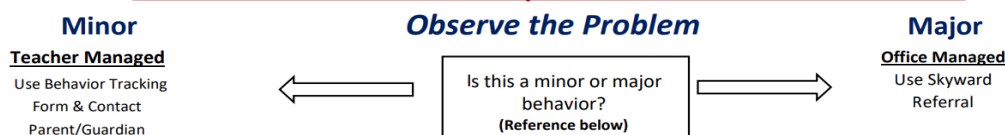
- **Positive Behavior Interventions and Supports (PBIS)**
- **Restorative Practices**
- **Trauma-Informed Care**
- **Social-Emotional Learning to teach the Profile of a Graduate attributes**

PBIS is the foundation for creating successful classroom environments. It begins with positive relationship building which includes making the classroom and campus-wide agreements on how all students and staff will show and share respect between themselves and the environment. This is done through Respect Agreements – student-to-student, student-to-teacher, teacher-to-student, and the entire environment. This collaborative approach to agreeing upon positive behavior relies on input from all. PBIS is a comprehensive system and framework to meet students' needs by developing effective strategies and interventions designed to teach, model, and support positive behavior.

MBE PBIS SCHOOL-WIDE EXPECTATIONS:

- **Be Respectful**
- **Be Responsible**
- **Be Safe**

Mission Bend Elementary PBIS Behavior Flowchart



CAMPUS COMMUNICATION:

- **Community Newsletter:** Sent home Bi-Weekly (1st, 3rd & 5th Week of each month) by the administration.
- **Grade-Level Newsletter:** Sent home Bi-Weekly (2nd & 4th Week of each month) by the classroom teacher.
- **Weekly Tuesday Folder:** Sent home every Tuesday by the classroom teacher with school communication and graded work.
- **Daily Planner** – (Grades 1 -5) Students will take home daily for parent/teacher communication. The teacher will provide a Bi-weekly academic report in the planner.
- **Daily Folder** – (Grades Pre-K & Kinder) Students will take home daily for parent/teacher communication. The teacher will provide a Bi-weekly academic report in the planner.

VISITORS

ALL visitors and parents must use the FRONT office entrance, sign in and sign out, and obtain a visitor's pass from the office staff. You will need to show your Driver's License each time you visit Mission Bend; we use your driver's license along with our Raptor check-in system to monitor visitors in our building. Staff members have been instructed to send anyone without a visitor's sticker to the office to obtain one. This procedure is required for every visit. While parents are welcome to observe in their child's classroom, the principal and classroom teacher should be notified prior to the visit. A classroom visit will be scheduled in advance and will be limited to 30 minutes. When a student's class testing is occurring, parents shall not be in the classroom.

We look forward to having a great year with you and your child!